



**AFRICAN PARLIAMENTARY UNION
A P U**

41st CONFERENCE
73rd Session of the Executive Committee
(Abuja, 5 – 9 November 2018)

GENERAL INFORMATION

1. REGISTRATION OF DELEGATES

National Parliaments invited to take part in the **73rd Session of the Executive Committee and the 41st Conference of the African Parliamentary Union due to be held in Abuja (Nigeria), from 5th to 9th November 2018**, are kindly requested to make known the composition of their delegations **as soon as possible on the form n° 1 attached hereto**.

Hotel reservations will be done on the attached **form n° 2**. National Parliaments are kindly requested **to send directly to the Hotel the duly completed reservation form n° 2**, including information on arrival and departure of delegations, with a copy to **the Nigerian Parliament and to the APU Secretariat** at the following addresses:

<p>National Assembly Three Arms Zone P.M.B/ 141, Garki Abuja – NIGERIA Tel: + 234 8 037 872 210 Mob.: + 234 8 033 176 779 + 234 8 037 044 257</p> <p>Email: rabi1982003@yahoo.com; onojafavour@ymail.com; suleimanmusawa@gmail.com</p>	<p>General Secretariat of the African Parliamentary Union B.P. V 314 Abidjan (Côte d’Ivoire) Tel. : (225) 20 30 39 70 to 74 20 30 39 79 Fax : (225) 20 30 44 05 to 09 Email: upa1@aviso.ci; upa2@aviso.ci</p>
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2. ENTRY VISAS

When required, the visa will be delivered free of charge to delegates, in the diplomatic and consular representations of Nigeria.

In exceptional cases, for the delegates from countries where there are no Nigerian diplomatic or consular missions, the visa will be delivered to them on arrival at Abuja Nnamdi Azikiwe International Airport. In such cases, delegates are kindly requested to communicate, by email, to the Nigerian National Assembly the number and nature of their passports as well as the flight number, the date and hour of arrival in Abuja.

3. CLIMATE

Temperature in Abuja during the month of October will vary between 22° and 36° C.

4. TRANSPORTATION FOR DELEGATES

The Nigerian National Assembly will ensure transport for delegates on arrival and on departure as well as between hotels and the venue of meetings. It is recommended that delegates choose from among the hotels proposed by the Nigerian National Assembly.

5. AIR CONNECTIONS

Delegates can travel to Nigeria via several African and European capitals. For detailed information, they are kindly requested to consult air companies or their travel agencies.

6. VENUE OF MEETINGS

The APU Sessions will take place in Abuja, at the National Assembly.

7. CURRENCY

The national currency is the Naira.

Following are the exchange rates of some convertible currencies on 30 July 2018:

1 \$.US	=	360, 52 Nairas
1 Euro	=	420, 24 Nairas

8. HEALTH

It is recommended that delegates have their international vaccination book still valid. During meetings, first aid facilities will be provided within the Conference venue.

9. SERVICES FOR DELEGATES

The following services will be available at the venue of the Conference: Internet and medical service.

10. DIPLOMATIC REPRESENTATIONS IN ABUJA OF MEMBER COUNTRIES

Algeria, Angola, Benin, Burkina Faso, Burundi, Cameroon, Chad, Congo, Côte d'Ivoire, Egypt, Equatorial Guinea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea Bissau, Kenya, Liberia, Libya, Mali, Morocco, Mauritania, Niger, R.D. Congo, Uganda, Rwanda, Senegal, Sierra Leone, Sudan, South Sudan, Togo, Tunisia, Zimbabwe.

11. HOTELS

The Nigerian National Assembly recommends the following hotels for the delegates' stay:

	HOTELS	Category of rooms	Tariffs in Nairas	Observations
1	REIZ CONTINENTAL HOTEL Plot 779, Cadastral Zone AO, Central District, Abuja	Standard Deluxe Super Delux	26 727,50 32 775,00 35 362,50	Website : www.reizcontinentalhotels.com Email : info@reizcontinentalhotels.com / reizcontinentalhotel@yahoo.com reservation @reizcontinentalhotels.com / Tel :+234-9-6419110 /234 703 049 8784 / 234 807 319 03331 / 234 701 355 6533 /234 909 977 5402 /234 805 309 0690
2	BARCELONA INTERNATIONAL HOTELS 23 Blantyre Street, off Aminu Kano Crescent, Wuse II, Abuja	Standard Superior	25 000 28 000	Website: barcelonahotelsnigeria.com Email: Headmarketing@barcelonahotelsnigeria.com Tel : +234 803 757 4247 234 809 140 1297
3	CHELSEA HOTEL Central Area, Plot 123, Muhammadu Buhari Way, Chelsea Central Business District, Abuja	Standard Superior Executive Junior suite	35 000 48 000 51 000 70 500	Website: www.chelseahotelabuja.com E-mail : reservation@chelseahotelabuja.com Tel : +234 07068349117 /234 08129128145 /2340812912814
4	ROSES REGENCY HOTEL AND SUITES Plot 786/787 Cadastral Zone 83, Olusegun Obasanjo Way, Wuye, Abuja	Queen room King room Diplomatic Room Roses Suites	15 000 20 000 30 000 40 000	Website: www.rosesregencyhotel.com Email: info@rosesregencyhotel.com / inforosesregencyhotel@gmail.com Tel : +234 809 757 4247 234 701 0942466
5	HILTON HOTEL & RESORTS 1 Aguiyi Ironsi Street P.M.B 200, Abuja FCT, Nigeria	King Guest Room King Deluxe Room Royal Room King Business Suite	110 000 121 000 121 000 210 000	Booking Link :- https://bit.ly/2AsxcM2 Tel: +234 9 463 3000 +234 802 307 1525
6	SHERATON HOTEL Ladi Kwali Street, Maitama. P.M.B. 143 Abuja, FCT, Nigeria	Classic King (20 Rooms) Superior Room (5 Rooms) Club King Room (5 Rooms)	70 000 90 000 100 000	Website: www.sheratonabuja.com Email: reservation.abuja@sheraton.com Tel: +234 (9) 461 2000 Ext.8211 Fax:+234 (9) 460 1510



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FORM N° 1 : REGISTRATION OF DELEGATES

Parliament or Organization :.....

Leader of the Delegation (Full Name):

Members of the delegation :

FAMILY NAME	FIRST NAME	OFFICE WITHIN PARLIAMENT

Secretaries and Advisers:

1.....

2.....

Date & signature.....

Kindly complete and address as soon as possible at the latest to :

<p>National Assembly Three Arms Zone P.M.B/ 141, Garki Abuja – NIGERIA Tel: + 234 8 037 872 210 Mob.: + 234 8 033 176 779 + 234 8 037 044 257</p> <p>Email: rabi1982003@yahoo.com; onojafavour@ymail.com; suleimanmusawa@gmail.com</p>	<p>General Secretariat of the African Parliamentary Union B.P. V 314 Abidjan (Côte d'Ivoire) Tel. : (225) 20 30 39 70 to 74 20 30 39 79 Fax : (225) 20 30 44 05 to 09 Email: upa1@aviso.ci; upa2@aviso.ci</p>
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FORM N° 2 : INDIVIDUAL HOTEL BOOKING

Full Name :

Country or Organization :

HOTEL BOOKING

CATEGORY OF CHOSEN ROOM

(Please indicate the name of the Hotel)

.....

Date of Arrival : Hour of Arrival :

Flight N° : Coming from:.....

Date of Departure : Hour : Flight N° :

Date & signature.....

Kindly complete and address as soon as possible to the chosen Hotel and copy to :

National Assembly

Three Arms Zone

P.M.B/ 141, Garki

Abuja – NIGERIA

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Mob.: + 234 8 033 176 779

+ 234 8 037 044 257

Email: rabi1982003@yahoo.com;

onojafavour@ymail.com;

suleimanmusawa@gmail.com

General Secretariat

of the African Parliamentary Union

B.P. V 314

Abidjan (Côte d'Ivoire)

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